## Vital Record Certificates

### Records available for statewide issuance:

CERTIFICATES	FROM	TO
Birth	10/1/1907	Present
Death	9/1/2013	Present
Marriage	10/1/1907	Present
Divorce	1/1/2016	Present

Note: It is a felony to copy or reproduce these certificates per Wisconsin State Statute 69.24(1).

## **Expedited Service**

For your convenience, you can process online requests through an independent company that Door County Register of Deeds has partnered with to provide you this service; Official Records Online. An additional fee is charged by Official Records Online for this service, and all major credit cards are accepted, including American Express®, Discover®, MasterCard® or Visa®.

## Regular Service via Mail

For birth or marriage certificates throughout Wisconsin and deaths, divorces or domestic partnership declarations/terminations that occurred in Door County:

- 1. Download and print one of the following Vital Record application forms.
- 2. Complete all parts of the appropriate form.
- 3. Enclose the following in an envelope:
  - The completed form you printed.
  - A self-addressed stamped envelope.
  - Appropriate payment.
  - o A photocopy of your valid photo ID.

4. Mail the completed form and payment to:

Door County Register of Deeds 421 Nebraska St Sturgeon Bay WI 54235

# **Certificate Application Forms**

- Birth Certificate Application
- Death Certificate Application
- Marriage Certificate Application
- <u>Divorce Certificate Application</u>
- <u>Declaration of Domestic Partnership Application</u>
- Termination of Domestic Partnership Application

## **Certificate Copy Fees**

- Birth Certificate \$20.00
  Additional copy ordered at the same time as the first copy \$3.00 each.
- Marriage Certificate \$20.00
  Additional copy ordered at the same time as the first copy \$3.00 each.
- Domestic Partnership Declaration or Termination \$20.00
  Additional copy ordered at the same time as the first copy \$3.00 each.
- Death Certificate \$20.00
  Additional copy ordered at the same time as the first copy \$3.00 each.
- Divorce Certificate \$20.00
  Additional copy ordered at the same time as the first copy \$3.00 each.
  \*\*For divorces filed after Jan 1, 2016.\*\*
  Prior to that date, contact Clerk of Courts.

# Required Identification

Identification is required to pick up certified copies of vital records in person. The acceptable forms of identification are:

#### ONE OF THESE:

- Valid State Issued driver's license or ID card
- Tribal or Military ID card
- Valid Government-issued employee ID card or badge with photograph.
- Passport

#### OR TWO OF THESE:

- Bank/Earnings statement
- Current, dated, signed lease
- Bill addressed to you
- Traffic ticket
- Hunting/Fishing license
- Vehicle registration/title

All forms of identification must show your current name and address. Expired cards or documents will not be accepted.